



# 2019 Media Guidelines

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**Please read and share with those in your organization covering the festival.**

- Please wear your badge all times.
- Media access is for working media only.
- Entry will not be granted without a badge.
- Media Badges are not transferable.
- Access is subject to change at any time according to artist requests.
- Credentials will be revoked for anyone not abiding by these guidelines.

## **Media Access at Club Pass Venues**

- Media and Photo Credentials provide access to all 12 Club Pass venue shows. Access is first come, first served. In most venues, there are no reserved seats for media.
- Please arrive early if you want to get in.
- **Photography – with photo badge only.**

## **Photo Access at Kilbourn Hall**

- Please see a Jazz Fest PR Rep or usher in the lobby to be directed to photo areas.
- Photography allowed for first number only.
- No flash or lights allowed at any time.
- No reserved seats for media. If you have a special need, please let us know.

## **Photo Access at Hatch Hall**

- A limited number of seats are reserved for media and held up to 10 minutes before show time. After that, the seats are released.

- Please go to the head of the line and see an usher to be directed to a media seat. First-come, first-served.

### **Media Access for All Other Club Pass Series Shows**

- No reserved media seats. Please arrive early and wait in line.
- No flash or lights allowed at any time.
- Capacity limited in some venues so please arrive early.
- Out of respect for patrons, please do not block their view.
- Photos limited to 1-2 songs; no photos/video allowed during an entire show.
- Artists have the right to prohibit photos, as it can be distracting to their concentration during a performance, so we appreciate your cooperation.

### **Media Access for Kodak Hall at Eastman Theatre Headliner Shows**

**Still Photo Access – with a Photo Badge only** in the designated location for the designated number of songs allowed by the artist.

- Please make your request in advance.
- Only a limited number of media photographers can be accommodated.
- All requests **MUST** go through the festival PR team. Requests to individual artists' management or publicists will **NOT** be honored.

### **Broadcast Camera Access**

- Platform is located in the back of the Theatre with a press box direct audio connection to the soundboard.
- Access varies depending on the show and is subject to change. Contact the PR team for assistance in advance for photo access.
- See PR staff when you arrive to be escorted to the designated area.

### **Writers**

- **Media Credentials DO NOT provide access to Kodak Hall at Eastman Theatre headliner shows.**
- If you wish to cover headliner shows we have a limited number of complimentary seats for ***working media only***.
- **You must have noted your request in advance to cover a headliner show with your application** and if approved you will be issued a separate ticket.
- **Media Tickets not picked up within 15 minutes before the start of the show will be released back to the box office for sale.**
- Media who do not pick up tickets and do not provide prior notification will not be issued any future tickets.
- Tickets may also be purchased through our online ticketing system if you wish specific seats (if shows are not sold out).